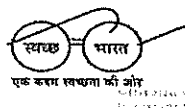




सत्यमेव जयते



National Institute of Food Technology
Entrepreneurship and Management

Ministry of Food Processing Industries, Government of India

F.No. N/Ex/R&/2017/19

Dated 25/09.2017

Notification

Subject: Policy for registration for clearing back papers.

The Institute vide Notification No. F.No. N/Ex/R&/2017/19 dated 05.09.2017 has notified the revised promotion policy for all UG/PG courses. The students of B.Tech 2014-18 & 2015-19 batch who have not been promoted in the light of Revised Promotion Policy are required either to appear in supplementary exam of odd/ even semester alongwith regular exams or register as a regular student in r/o courses in which they have back (F, I or X) by paying the prescribed fee. The procedure for registering for regular teaching classes and/ or supplementary exams is indicated below:

- (a) Each student will be required register for all back papers for odd semester by submitting a written application to Head (UG studies) within a week from the date of this notification. For back papers of even semesters the option for registration could be submitted within a week from the date of commencement of even semester.
- (b) The students will have option either to opt for regular class room teaching with students of current batch of the subject concerned or to appear only in end semester supplementary exam.
- (c) The students who choose to register for regular teaching class shall pay course fee of Rs. 15000/- per course. If the courses are more than 4 in Nos. full semester fee plus hostel charges as applicable shall be payable. In case a student has back papers of more than one semester (odd or even, as the case may be) he may opt for regular teaching for the semester in which he/ she has maximum back papers. The back papers of other semester(s) (odd or even, as the case may be) can be attempted in supplementary mode.
- (d) The students who do not opt for class room teaching and wish to appear in end sem exam as supplementary course will register for supplementary exam as per call of Controller of Examinations on payment of supplementary exam fee of Rs. 1000/- per course.
- (e) The students who register for regular class room teaching will re-appear in Mid-Term Exams, Internals & Practicals of registered subjects by foregoing their original marks. Those who opt for supplementary exam will appear in theory or theory and practical exams, as the case may be and their internal marks (Mid Term/ Class Tests, Quiz, Assignment, Case Study/ Library Paper, Practicals (wherever applicable) shall be carried forward.

Signature
25/9/17

Handwritten marks and symbols in the top right corner, including a crescent moon and several small dots.

The students who opt for supplementary exam mode only will not have opportunity to improve their internals as explained in sub-para (e) above. With a view to provide an opportunity to those students who have poor marks in internals due to which they are not able to clear their back papers are provided an opportunity to improve upon their internal performance (i.e. Mid-Term Exams only) even after opting for supplementary mode. It has accordingly been decided with the approval of competent authority that the students who opt for supplementary mode of exam for clearing their backlog may also opt for improving the marks of internals (Mid-Term only) on following terms & conditions. The opportunity for improvement of Mid-Term Marks shall be available to all students upto 2016-17 batch. For batch admitted in 2017-18 & thereafter shall be governed by new Academic Regulations under revision:

- i. The option for improving mid-term marks shall be available to only those students who opt for supplementary mode and whose marks in internals (Mid-Term/ Class Tests, Assignment, Quiz, Case Study/ Lab Papers) are less than 40%.
- ii. The opportunity for improving internals shall be available only for Mid-Term Exam and not for Assignment, Quiz, Case Study/ Lab Papers.
- iii. The students who opt for improvement of internal marks shall pay the supplementary exam fee of Rs. 2000/- per course (i.e. Rs. 1000/- per course for Mid-Term Exam and Rs. 1000/- per course for end sem exam).
- iv. The Mid-Term & End Sem exams will be held with the exams of regular students.
- v. The student(s) who wish to improve their internals by re-appearing in Mid-Term Exams should clearly indicate the subject code, subject name for which they intend to re-appear in Mid-Term exam for improvement by surrendering their original marks.
- vi. **The students who satisfy above conditions and wish to improve their Mid-Term Marks in r/o odd semester back papers may submit their applications in the enclosed format alongwith fee deposit receipt by 28.09.2017 to CoE so that their Mid-Term Exams could be planned starting from 04.10.2017.**

Similar application for even semester back papers may be submitted in February 2018.

This is brought to the notice of all students/ faculty.

Vir
25/9/17
Registrar.

To

1. All HoDs/ Deans/ CoE
2. All Not Promoted students: by Dean (A) office (by mail).
3. Notice Board
4. AR (IT) for uploading on the Institute website.

CC to:

1. PS to Vice Chancellor
2. Registrar's office
3. Guard File.

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NATIONAL INSTITUTE OF FOOD TECHNOLOGY ENTREPRENEURSHIP AND MANAGEMENT

SUPPLEMENTARY EXAMINATION, DECEMBER 2017 REGISTRATION FORM FOR IMPROVEMENT OF MID TERM TEST

COURSE	B.Tech. / M.Tech. / Ph.D
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ROLL NO.						
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- Name of the Candidate: (Mr./Ms.) : _____
- Communication Address (Compulsory)
 - Email ID : _____
 - Mobile No : _____
- Year of Admission to the course : _____
- No. of backlog subjects to be cleared : _____

DETAILS OF SUBJECT(S) WITH SUBJECT CODE, TITLE AND SEMESTER					
S. No.	Subject Code	Subject Title	Semester No.	Marks Obtained in Class Test / Mid Term Test (Out of 20)	Marks of Internal (out of 15)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

- Last Date of Application : 27th September 2017
- The fee for improvement in Mid Term Test is Rs. 1000/- for each course/subject. Fee once deposited is not refundable under any circumstances.
- The Mid Term improvement fee is to be deposited in favour of NIFTEM (Account No. 31992122677). The deposit slip duly verified by Accounts Department is required to be submitted at examination branch along with this form latest by 27th September 2017 up to 5.00 PM. Please note that if fee receipt is not submitted student will not be allowed to appear in the examinations.

-: 2 :-

8. All the students must report to the examination hall sharp 30 minutes before the commencement of examination (date sheet will be notified to concerned students by mail by 3rd October 2017)
9. Mobiles are not allowed, even in switch off mode.

UNDERTAKING

I certify that I fulfil the condition of Mid-Term Improvement Test as prescribed in the notification dated 22nd September 2017.

If at any stage, it is found that I am not eligible for the above exam or the information furnished by me are incorrect, my candidature should be cancelled and I will not have any objection.

Candidate's Signature

Forwarded by:-

**Head of the Department
(Signature)**

**Controller of Examination
(Signature)**